

Pursuant to due call and notice there of the Southside Township Board of Supervisors met for the regular meeting on Thursday, March 7, 2024, at 7:00 p.m. at Southside Town Hall, Wright County, Minnesota.

The following members were present: Chairman Dan Berg, Supervisors Marty Ferguson and Jim Hallstrom and Clerk/Treasurer Carmen Merrill. Also present: Eric Hendricks, Jeremy Kaskinen, Bernie Miller, Brian, and Michelle Mulcahy.

Chairman Berg led the pledge of allegiance.

Supervisor Hallstrom made a motion to approve the minutes of the February 6, 2024 regular meeting and the February 21, 2024 special meeting. Supervisor Ferguson seconded the motion. Motion carried.

Jeffrey Burkhardt, of Burkhardt and Burkhardt, was present to report on the 2023 Audit. They gave an unmodified clean audit opinion. There was a material weakness due to two receipts coded to the incorrect accounts. The other deficiencies were due to the auditor preparing the financial statements and the limited segregation of duties due to only one person responsible for the financials. There were no legal compliance findings. The records for the audit were found to be in good condition and management was cooperative and helpful. A summary of financial highlights showed the cash increased \$262,000 in 2023 with a \$27,000 General fund balance increase. The township increased it's days in reserves by 137 to 536 days. The gain in General Fund budget to actual was due to an increase in receipts of \$9,054 and a decrease in disbursements of \$18,023.

Brian and Michelle Mulcahy, 6272 Quinn Ave NW, were present to request a variance to tear down their existing cabin and replace with a single-family home that will be 11 ft from the north side yard, 65.1 from the ordinary high water (OHW) and 6 ft. septic tank to home. The current home is situated very near the water and the Mulcahy's wanted to gain some front yard space. They moved the cabin back from the OHW mark of 37' to 65.1'. They were limited by how far back they could move it due to the bluff that is located behind the existing cabin. The proposed home will be in the toe of the bluff but will not disturb the bluff. The side lot setback had constraints due to water drainage. There is a natural water runoff that they did not want to disturb. The lake frontage is only 60' so limited space on setbacks. They may move the septic tanks which were installed approximately 6 years ago by boring through the bluff to the drain field above. They would prefer not to bore as they lost many trees when they installed the existing system. Total building coverage will be at 9.4% and impervious coverage will be at 16%, both under required limits.

Supervisor Ferguson made a motion to approve the variance request to place a new home 11' from the north side yard, 65.1' from the OHW and place the septic tank 6' from the home due to the desire to leave the bluff undisturbed, the lot coverage is well within limits and the home will be further from the OHW than existing. Supervisor Hallstrom seconded the motion. Motion carried.

Motion by Supervisor Hallstrom to appoint Supervisor Ferguson as co-chair for 2024. Second by Chairman Berg. Motion carried.

The November meeting will be moved to November 7th due to the General election being held on the regular meeting night.

The Board worked on the 2025 budget.

Clerk Merrill will advertise for a Deputy Clerk/Treasurer for Southside Township for 2024. Clerk Merrill plans to retire in January 2025 so the Deputy would eventually be the Clerk/Treasurer. Advertisement will be placed in the Annandale Advocate and on the township website.

The Board approved the following bills as presented:

Check #	Date	Payee	Cash Account	Amount
online ach	3/4/24	Google LLC	100-10100	6.00
7553V	3/6/24	Eric M. Ferguson	100-10100	-96.55
7660V	3/6/24	Annandale Advocate	100-10100	-199.30
ach032024	3/7/24	Windstream	100-10100	93.67
7958	3/7/24	Brian Lemke LLC	100-10100	25.00
7959	3/7/24	Cokato Janitorial LLC	100-10100	113.98
7960	3/7/24	Earl F. Andersen, Inc.	100-10100	183.45
7961	3/7/24	Hendricks Sand & Gravel	100-10100	20,130.00
7962	3/7/24	Meeker Cooperative Light & Power Assoc	100-10100	48.00
7963	3/7/24	Norgren Tree Service	100-10100	6,300.00
7964	3/7/24	WSB & Associates	100-10100	470.00
7965	3/7/24	Waste Management	100-10100	3,827.28
7966	3/7/24	Wright Hennepin Electric	100-10100	48.80
7976	3/7/24	Carmen M. Merrill	100-10100	1,902.15
7967	3/7/24	Burkhardt & Burkhardt, LTD	100-10100	8,350.00
7968	3/7/24	Wright County Finance & Taxpayer Servic	100-10100	150.00
7969	3/7/24	Trudy Segner	100-10100	420.00
7970	3/7/24	Bonita Ponsford	100-10100	180.00
7971	3/7/24	Laurie Morris	100-10100	220.00
7972	3/7/24	Kimberly Sawatzke	100-10100	200.00
7973	3/7/24	Colleen Thurber	100-10100	160.00
7974	3/7/24	Diane J Engler	100-10100	340.00
7975	3/7/24	Roxann McNellis	100-10100	320.00
7977	3/7/24	James Hallstrom	100-10100	178.60
7978	3/7/24	Eric M. Ferguson	100-10100	547.05
7979	3/7/24	Nancy Berg	100-10100	782.99
7980	3/7/24	Dan Berg	100-10100	92.35
somper000740614	3/8/24	Public Employees Retirement Association	100-10100	305.20
Total				<u>45,098.67</u>

The Board set March 29 at 9:00 a.m. as the township road review day.

The meeting was adjourned at 8:10 p.m.