

Pursuant to due call and notice there of the Southside Township Board of Supervisors met for the regular board meeting on Tuesday January 4, 2022 at 7:00 p.m. at Southside Town hall, Wright County, MN. The following members were present: Chairman Tim Hable, Supervisors Marty Ferguson and Jim Hallstrom and Clerk Treasurer Carmen Merrill. Also present: John Reynolds, Wes Ostlund, Jeremy Kaskinen and Lonnie Hendricks.

Chairman Hable called the meeting to order and led the pledge of allegiance.

Supervisor Hallstrom made a motion to approve the minutes of the December 7, 2021, meeting. Supervisor Hable seconded the motion. Motion carried.

Supervisor Hallstrom made a motion to approve the following 2022 appointments:

Board Chairman E Marty Ferguson

South Haven Fire Commission – Supervisor Hallstrom

Annandale Fire Commission -Supervisor Hable

Cemetery Commission – Chairman Ferguson

Official Depository – Lake Central Bank, Annandale

Official newspaper – Annandale Advocate

Official posting site – township website – southsidetownship.com – township hall

Meeting date/time – First Tuesday of month – 7:00 p.m. – changes as necessary due to conflicts

Meeting pay: \$90

Clerk Salary - \$1,100 –

Election Judge pay - \$25/head judge; \$20/judge

Supervisor Hable seconded the motion. Motion carried.

Hendrickson – CJ Cleaning & Restoration Services conditional use permit tabled to February 1, 2022, due to no one present for the request.

Supervisor Hallstrom introduced the following resolution and moved for its approval:

RESOLUTION SETTING PUBLIC HEARING FOR VACATION OF ROAD

22-01

WHEREAS, certain landowners, all of whom are voters residing in Southside Township and who own property within a three-mile radius of the road to be vacated as described below, have petitioned the Town Board of Southside to vacate that portion of a township road described below:

That certain portion of vacated 64th Street Northwest, as depicted on the plat on file at the Wright County, Minnesota, Recorder's office, legally described as follows:

That entire portion of 64th Street Northwest, as depicted in that certain COATES P. BULL ADDITION plat of record at the Wright County, Minnesota, Recorder's office lying Easterly of the following legally described line:

The line shall commence at the Northwest corner of Lot 12, COATES P. BULL ADDITION, Wright County, Minnesota; thence Northerly in a straight line to the Southwest corner of Lot 9, COATES P. BULL ADDITION, Wright County, Minnesota;

Subject to the reservation in favor of the public of perpetual easement rights over, under, and across the entire 64th Street Northwest dedicated right-of-way for public utility purposes, including reasonable access rights without notice for service purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF SOUTHSIDE, MINNESOTA:

1. The Town Board finds that the road to be vacated abuts lands owned by:
 - a. Susan L Keskey as Trustee of the Susan L. Keskey Revocable Trust Agreement, Jeffrey P. Johnson and Ameer J. Pribyl, c/o Ameer J. Pribyl, 3717 90th Street N.W., Maple Lake, MN 55358.
 - b. Barbara J. Ostlund, 15095 64th Street N.W., Annandale, MN 55302.
 - c. John M Bishop, as trustee of the John M. Bishop Revocable Trust, 558 Lakeshore Circle, P.O. Box 389, Annandale, MN 55302.
2. The Town Board hereby schedules a public hearing to consider the vacation of that portion of the road described above. Said public hearing shall be held on February 1, 2022 at 7:00 p.m. at the Southside Town Hall. The Town Board hereby directs the Clerk to post notice of said public hearing at least ten days before said hearing is to be held.
3. The Town Board hereby directs the petitioners to cause personal service of this resolution and the road vacation petition upon the landowners described in paragraph 1 above, said service to be had at least 10 days prior to the public hearing described in paragraph 2 above. The Township clerk shall post said petition and this resolution at the normal Township posting locations at least 10 days prior to the public hearing.
4. Within 40 days after the filing of the award of damages any owner or occupant may appeal from the award by filing a notice of appeal with the court administrator of the Wright County District Court. However, the owner or occupant must file the notice of appeal within ten days in order to delay the alteration, change, or other improvement in or to the road pursuant to Minn. Stat. § 164.07, Subdivision 10. The notice of appeal shall be accompanied by a bond of not less than \$250, with sufficient surety approved by the judge or the county auditor conditioned to pay all costs arising from the appeal in case the award is sustained. A copy of the notice shall be mailed by registered or certified mail to the town clerk or any member of the town board. The notice of appeal shall specify the award or failure to award appealed from, the land to which it relates, the nature and amount of the claim of appellant, and the grounds of the appeal, which may include a challenge to the public purpose or necessity of the proposed road or condemnation.

Supervisor Ferguson seconded the motion. All members voted aye. Motion carried.

Supervisor Ferguson made a motion to reduce the credit letter for Hannah's Landing to \$48,000 based on the recommendation of Ron Bray, WSB Engineer. Supervisor Hallstrom seconded the motion. Motion carried.

Lloyd Johnson was present due to a damaged mailbox. The Board determined the mailbox was damaged due to vandals. They suggested Mr. Johnson keep an eye out and report any suspicious activity.

Chairman Hable presented a request from Stephanie Merdan representing Hannah's Landing regarding a road along the properties owned by Tysann Forsman. The Forsman's and the Kirby's live along Pilger Ave NW near the new Hannah's Landing development. They are trying to purchase a portion of Lot 1 of Hannah's Landing to add to their existing parcels. The portion they would like to purchase is along the lake and is in front of their properties. The Forsman's maintain a portion of a road that was established in 1980 when the lots were developed. The road was supposed to have a maintenance agreement that was to be recorded with Wright County. The road was to be turned over to the township once it was established. This never happened. In order for the purchase of Lot 1 Hannah's Landing to take place the road would have to be taken over by the township to be in compliance with the current Wright County Subdivision Ordinance. Forsman, who technically owns and maintains the roadway, has no interest in turning the road over to the township or asking the township to maintain it. His only interest is purchasing Lot 1 with Kirby to square off the lakeshore behind their properties and let Lot 1 be developed as the single-family lot intended by the Hannah's landing developer.

The Hannah's landing lot can meet the shoreland frontage and 5+ acre lot requirements for Lot 1 as well as the Kirby and Forsman properties, and the County said they are generally supportive of Forsman and Kirby's goals to square off their property with the irregular tail of Lot 1 and sell the remainder as a single-family lot. However, the County is requiring the road issue to be cleaned up before anything else can move forward. The Board reviewed the area of the road and determined it was basically a driveway and not a road we would want to take over unless it was brought up to township standards. Clerk Merrill will give this information to Stephanie along with the township road standards.

John Reynolds, 16496 110th St NW, was present to request a variance to build a 40x26 shed on his backlot located at 217-043-000280. John wants to build the shed to house his motorhome which is 12.5 ft high. He would like the shed to have 14' side walls which is over the allowed height of 12'. The lot is 16,343 sq ft which is undersized. The shed would be 55' from the centerline of 110th St NW. This portion of 110th St NW is not maintained by the township and it serves as a driveway to a few properties. It is maintained privately. The lot has hills and does not have a large area to build which is the reason a road setback is needed. The 14' side walls are needed to allow for the motorhome to be housed in the shed. The Board reviewed the lot on Beacon and felt it would work to house the new shed and be a nice improvement to the area. Supervisor Ferguson made a motion to approve a variance to build a 40x26 shed on an undersized lot, 55' from the centerline of 110th St NW. The shed will have 14' side walls to allow for the needed height for the motorhome. The access to the lot will be off of 110th St NW across from Mr. Reynolds home. Supervisor Hallstrom seconded the motion. Motion carried.

Clerk Merrill presented a proposal from OPG3 for Laserfiche program which would be used to scan and maintain the township records. She would like the township to move towards paperless storage of data. This program is a document management system to securely capture, organize and centralize the township's digital documents. The Laserfiche Cloud Starter License will allow for 100 GB storage per user, web and mobile clients, Laserfiche scanning, Laserfiche Snapshot, automatic text generation, automated and encrypted backups and integrates with Microsoft Office and Teams. The cost for Implementation and training is \$925 with an additional annual cost of \$600/year for the software license and cloud storage. The township would have to buy a scanner to work with the program. Estimated cost is \$800-\$1200. The files would be available anywhere there is internet access. The Board could store their documents on the system rather than in the drawers in the township hall. Supervisor Hallstrom made a motion to approve the proposal from OPG3 for \$1,525 with a second by Supervisor Ferguson. Motion carried.

The 2022 Southside Township Board of Appeal meeting will be held on April 12 at 9 a.m. at Southside town hall.

Wright County Township Officers meeting will be held on Thursday January 6 at 7:30 p.m. at Corinna township hall.

The South Haven Fire Commission meeting will be held on January 12 at 7 p.m. at the South Haven fire hall.

The following bills were approved as presented:

| Check # | Date | Payee | Cash Account | Amount |
|------------|--------|--|--------------|-----------|
| 7531 | 1/4/22 | Carmen M. Merrill | 100-10100 | 1,315.71 |
| 4042877046 | 1/4/22 | Google LLC | 100-10100 | 6.00 |
| 7522 | 1/4/22 | B&N Signs | 100-10100 | 25.00 |
| 7523 | 1/4/22 | Couri & Ruppe, PLLP | 100-10100 | 3,900.00 |
| 7524 | 1/4/22 | Hendricks Sand & Gravel | 100-10100 | 11,615.00 |
| 7525 | 1/4/22 | Meeker Cooperative Light & Power Assoc | 100-10100 | 40.00 |

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|-----------------|--------|---|-----------|-------------------------|
| 7526 | 1/4/22 | Norgren Tree Service | 100-10100 | 325.00 |
| 14861024 | 1/4/22 | United States Treasury | 100-10100 | 1,079.37 |
| 7527 | 1/4/22 | Windstream | 100-10100 | 151.92 |
| 7528 | 1/4/22 | Wright County Finance & Taxpayer Servic | 100-10100 | 335.55 |
| 7529 | 1/4/22 | Wright Hennepin Electric | 100-10100 | 48.45 |
| 7530 | 1/4/22 | WSB & Associates | 100-10100 | 4,168.75 |
| 7533 | 1/4/22 | Timothy A. Hable | 100-10100 | 216.07 |
| 7532 | 1/4/22 | James Hallstrom | 100-10100 | 82.23 |
| 7534 | 1/4/22 | Eric M. Ferguson | 100-10100 | 83.11 |
| 1883828896 | 1/5/22 | MN Dept of Revenue | 100-10100 | 153.50 |
| somper000635092 | 1/5/22 | Public Employees Retirement Association | 100-10100 | <u>166.60</u> |
| Total | | | | <u>23,712.26</u> |

The meeting was adjourned at 8:25 p.m.