

Pursuant to due call and notice there of the Southside Township Board of Supervisors met for the regular Board meeting on Tuesday, December 1, 2020 at 7:00 p.m. at Southside Town Hall, Wright County, MN. The following members were present: Chairman John Reynolds, Supervisors Tim Hable and Jim Hallstrom and Clerk/Treasurer Carmen Merrill. Also present: Ed & Traci Prewitt, Lonnie Hendricks and Mike Couri.

Chairman Reynolds led the Pledge of Allegiance.

No one was present for the open forum.

Supervisor Hable made a motion to approve the minutes of the November 5, 2020 regular meeting and the November 12, 2020 Canvass meeting. Supervisor Hallstrom seconded the motion. Motion carried.

Ed & Traci Prewitt, 6424 Pilger Ave NW were present to request a variance to build a 15' x 16' two-level screen porch 49.1 ft. from the Ordinary Highwater Mark of lake (OHW) and convert a 12' x 16' main level covered deck and lower level patio into two levels of living space, 40.6 ft. from the OHW. Also proposed is a new 30' x 40' detached garage 61 ft. from the OHW and 41.8 ft. from the traveled centerline of platted road, 24.3 ft. from the right-of-way. They purchased the property in September 2020. There is no garage, and they hope to build one as they plan to move there to live year-round. They have upgrades to the landscaping and would like to remodel and update. They are removing the old patio. They are adding a covered porch. The roof pitch is 4:12 but it sits low on the lot and will not obstruct neighbors' views. The existing lot coverage is at 3.5% and with the additions it will go to 6.9% which is under the limit. The impervious coverage is going from 16.5% to 17.9% again under the limit. The septic system is certified and up to date. The new porch is no closer to the lake than the existing cabin and deck area.

Supervisor Hallstrom made a motion to approve a variance to build a 15' x 16' two-level screen porch 49.1 ft. from the Ordinary Highwater Mark of lake (OHW) and convert a 12' x 16' main level covered deck and lower level patio into two levels of living space, 40.6 ft. from the OHW. Also proposed is a new 30' x 40' detached garage 61 ft. from the OHW and 41.8 ft. from the traveled centerline of platted road, 24.3 ft. from the right-of-way due to no closer to the lake and lot coverage meets impervious and coverage limits. Supervisor Hable seconded the motion. Motion carried.

Chairman Reynolds opened the bids for 2021 Road Bids.

Norgren Tree Service submitted the following bid for 2021 work:

## **Southside Township Bid 2021**

**Submitted by: Jeremy Kaskinen  
Norgren Tree Service Inc.  
14799 90<sup>th</sup> Street NW  
South Haven, MN 55382  
Phone: 320-236-7715**

Services include tree trimming, tree removal, and brush removal, as directed by the township council.

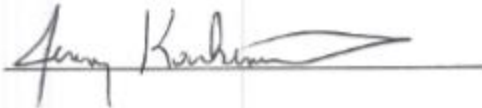
Equipment list: 60' bucket truck with chip box, 12" diesel chipper, mini skid with attachments, 16' dump trailer, chainsaws, brush cutters, etc.

Regular Hourly Rate: \$130.00 per hour (Monday thru Friday 7am-7pm). Any equipment needed to complete work: 2-man crew.

Emergency and after hours: Same as regular hourly rate with a 2.5 hour minimum

Norgren Tree Service does not charge for the disposal of wood, brush and chips, or travel time spent reviewing roads.

Norgren Tree Service guarantees to be fully insured. See attached copy of liability insurance.



Supervisor Hallstrom made a motion to approve the bid from Norgren Tree Service for 2021 work. Supervisor Hable seconded the motion. Motion carried.

Hendricks Sand and Gravel submitted the following bid for 2021 Road Maintenance work:

# Southside Township Bid for 2021

**Submitted by: Lonnie Hendricks  
Hendricks Sand & Gravel Inc  
Kimball MN 55353  
Phone – 320-398-2691**

Graders – Grading Roads	\$110.00 per hour
Graders – Plowing Snow	\$120.00 per hour
Trucks Plowing Snow	\$110.00 per hour
Sanding Trucks	\$110.00 per hour
Quad Dump Truck	\$100.00 per hour
14 Yard Ag Scraper/Steiger Tractor	\$110.00 per hour
Bobcat	\$90.00 per hour
4-Wheel Drive Loader with 3 Yard Bucket	\$105.00 per hour
Trackhoe	\$105.00 per hour
Cat D4 Dozier	\$95.00 per hour
Class 5 Gravel	\$15.50 per yard
Fill or Pit Run Gravel	\$9.00 per yard
Screened Gravel	\$10.50 per yard
Pickup and Man & Plow	\$75.00 per hour
Extra Man	\$45.00 per hour
Tractor Mowing Grass	\$90.00 per hour
Brush Cutter on Bobcat	\$90.00 per hour

Submitted November 25, 2020  
Insurance on File

We are requesting a guaranteed monthly payment of \$7500.00 for the months of November, December, January, February and March.

**No Rate Changes this year.**

Supervisor Hable made a motion to approve the bid as presented. Supervisor Hallstrom seconded the motion. Motion carried.

Supervisor Hallstrom made a motion to approve the Property Assessment Contract with Wright County for 2022 for \$14/parcel and 2023 \$15/parcel. Supervisor Hable seconded the motion. Motion carried.

Supervisor Hallstrom made a motion to approve the Memorandum of Understanding for Cares Act Funding for the 2020 Minnesota Primary & General Elections. Supervisor Hable seconded the motion. Motion carried.

Supervisor Hallstrom introduced the following resolution and moved for its adoption:

**Resolution #20-02**  
Southside Township  
Of Wright County, Minnesota  
**RESOLUTION DESIGNATING ANNUAL  
POLLING PLACE**

**WHEREAS**, it is important that citizens exercise their right to vote at their local polling place;

**WHEREAS**, Minn. Stat. § 204B.16 requires the town board to designate its local polling place for elections by December 31st each year;

**NOW, THEREFORE, BE IT RESOLVED**, that the town board of Southside Township, Wright County, Minnesota does hereby designate Southside Town Hall at 8209 County Road 3 NW, Annandale in Wright County as its polling place for all state and federal elections in 2021;

**BE IT FINALLY RESOLVED** that the township notify residents of this designation by following the requirements of Minn. Stat. § 205.16.

Supervisor Hable seconded.

Board Member	Yes	No
John Reynolds	X	
Jim Hallstrom	X	
Tim Hable	X	

Mike Couri was present to discuss the information received regarding the vacation of a portion of 61<sup>st</sup> ST NW in 1990 and 2016. The 1990 Board received a petition for the vacation of the road in September 1990 and apparently vacated the road in October 1990. They filed the documents they had with the county. In 2016 the township received a call regarding the road. A title company found a problem with the recorded vacation document and asked the township to redo the resolution and refile. This was done in August 2016. In May 2020 the township received a call from a property owner who was denied access to his property on the north side of Lake Pickeral due to the vacated road. Clerk Merrill found the documents regarding the vacation and set them to Mike. Mike suggested getting a survey of the entire area. The survey was completed last week. After review of the survey and the documents Mike came to the conclusion the vacation of the road was not valid in 1990 or 2016. Several key documents are missing. There is no record of the notice of hearing being served on the affected property owners. The vacated road leaves 5 properties land locked which is not permissible. And there is no release of damages forms. Due to this Mike feels the vacation is not valid. He suggests

holding a meeting with the property owners to tell them what we discovered. He would then draw up a resolution to file with recorder to place the road back for public use.

The Board would like to have both Mike and Charles Web, the surveyor, come to the February meeting to discuss the findings. A special meeting will then be held with the property owners later in February.

The following bills were approved as presented:

Check #	Date	Payee	Cash Account	Amount
		Public Employees Retirement Association	100-10100	217.00
somper000579100	11/6/20			
7284	11/6/20	AV SOLUTIONS INC	100-10100	7,231.00
7285	11/6/20	AV DESIGN	100-10100	5,326.00
7286	11/15/20	Commercial Construction of MN LLC	100-10100	2,385.00
7287	11/20/20	Wright County Auditor Treas.	100-10100	16,265.67
7275V	11/29/20	James Hallstrom	100-10100	-82.20
7288	12/1/20	Annandale Advocate	100-10100	174.20
7290	12/1/20	City of South Haven	100-10100	23,931.50
7291	12/1/20	Earl F. Andersen, Inc.	100-10100	837.56
7292	12/1/20	Hendricks Sand & Gravel	100-10100	7,500.00
7293	12/1/20	Minn Assn of Townships Agency Meeker Cooperative Light & Power	100-10100	507.00
7294	12/1/20	Assoc	100-10100	38.00
7295	12/1/20	Waste Management	100-10100	3,370.20
7296	12/1/20	Windstream	100-10100	158.78
7297	12/1/20	Wright Hennepin Electric	100-10100	499.95
7298	12/1/20	Wright County Auditor Treas.	100-10100	377.50
7299	12/1/20	Wright County Highway Dept.	100-10100	19,706.57
7302	12/1/20	Carmen M. Merrill	100-10100	1,386.40
7300	12/1/20	Webb Surveying LLC	100-10100	2,000.00
7301	12/1/20	James Hallstrom	100-10100	67.16
7303	12/1/20	Shirley Bruns	100-10100	180.00
7304	12/1/20	Trudy B. Segner	100-10100	340.00
7305	12/1/20	Susan K. Slinde	100-10100	175.00
7306	12/1/20	Theresa A. Weis	100-10100	300.00
7307	12/1/20	Nancy Berg	100-10100	340.00
7308	12/1/20	John H. Reynolds	100-10100	83.11
7309	12/1/20	Timothy A. Hable	100-10100	249.34
7310	12/1/20	James Hallstrom	100-10100	160.51
		Public Employees Retirement Association	100-10100	242.20
somper000582442	12/1/20			
7311	12/1/20	John Reynolds	100-10100	26.00
7312	12/1/20	Postmaster	100-10100	55.00
<b>Total</b>				<b><u>94,048.45</u></b>

The meeting was adjourned at 8:25 p.m.