

Pursuant to due call and notice there of the Southside Township Board of Supervisors met for a regular meeting on Wednesday, December 02, 2015 at 7:00 p.m. at Southside town hall. The following members were present: Chairperson Phyllis Latour, Supervisors Tim Hable and Jim Hallstrom and Clerk/Treasurer Carmen Merrill. Also present: Lonnie Hendricks, Jeremy Kaskinen, Bob & Elaine Fleskes, Jack Gleason, Gordy Simanton, Solar Stone Partners.

Chairperson Latour led the pledge of allegiance.

Supv Hable made a motion to approve the minutes of the November 3, 2015 regular meeting. Supv Hallstrom seconded the motion. Motion carried.

Bids for the 2016 road maintenance were opened. Two bids were received. One from Hendricks Sand and Gravel and one from Norgren Tree Service. Both bids were the same price of the 2014 and 2015 bids. Hendricks bid did include a minimum fee for Nov – Mar. This fee would be charged if the contractor did not have enough work due to little or no snow. If work exceeds the fee the township will pay the amount above the minimum fee. Supv Hallstrom made a motion to accept the bids (see attached) as presented. Supv Hable seconded the motion. Motion carried.

Gordy Simanton of Solar Stone Partners was present to answer any questions the Board may have regarding solar farms on deed restricted parcels in Wright County. The ordinance regarding the solar farms was recently updated. His company has 22 solar project to be completed in 2016, one in Wright County near Cokato. They build the solar farms and then lease them to businesses, governments or individuals. The Board had no questions regarding the new ordinance.

The clerk gave the Board the Local Board of Adjustment and Equalization training certification for completion and submission to the County Assessor by February 1, 2016.

Supv Hable made a motion to approve the Snowplowing Emergencies Incident Action Plan for Wright County. Supv Hallstrom seconded the motion. Motion carried. Lonnie Hendricks will be our contact person for the County for roads that are impassable due to snow.

Clerk Merrill gave the Board the CRWD rules and regulations for review.

The Clerk was instructed to invite Midcontinent Communications representative to the January 2016 meeting to discuss the expansion of high speed internet into Southside Township.

Supv Hable reviewed an email from Dawn Schaefer-Stumpf regarding the Norton Ave culvert. Lonnie will check on it tomorrow.

Supv Hallstrom presented his idea for the criteria for township takeover of non-township roads for snowplowing and maintenance. He reminded everyone that we're not just talking about snowplowing. Once the township starts doing maintenance on a non-township road such as snowplowing without charging the owners of the road, we will eventually be responsible for the entire maintenance of the road. He is suggesting this criteria so that the board is consistent with all residents in the township now and in the future. (See criteria following motion)

Jack Gleason asked if this was an amendment to the township road standards policy. Supv Hallstrom felt this was more of an addendum. It gives clear criteria and outlines what needs to happen in order for the township to take over the roads.

Supv Latour stated she felt it may be difficult to get 50% of property owners to agree to upgrade the road to get it to be maintained by the township.

Supv Hallstrom stated this requirement will leave the decision of upgrading the road to the neighbors who will have to work together to make it happen.

Supv Hable made a motion to set the following criteria for acceptance of non-township roads for township maintenance:

Petition for Acceptance

Affected property owners adjacent to a current non-maintained roadway may present a petition to the Southside Township Board for acceptance into the said township road system. A minimum of 50% of affected property owners must be part of the petition. All petitioners must agree, in writing, to all conditions outlined in this document. All costs associated with property line identification and bringing the currently non-maintained roadway into compliance shall be paid by the adjacent landowners whether part of the petition or not.

All associated work to bring the current non-maintained roadway into compliance must be completed prior to final acceptance into the township system.

Right-of-Way Easement Width

Platted Properties – The accepted easement shall be for no less than the roadway dedication stated in the plat documentation. If no roadway dedication is present on the plat documentation the accepted easement shall be no less than 33 feet.

Unplatted properties – The accepted easement width shall be for no less than 33 feet.

Driving Surface

The driving surface shall be no less than 20 feet in width.

Drainage

Adequate grading is required to address any drainage issues present or anticipated.

Encroachments on the Right-of-Way

All Right-of-way encroachments, such as but not limited to structures, plantings and fences, must be removed by the property owner at the property owners expense.

Turn Arouns for Maintenance Equipment

Adequate area must be provided for assigned maintenance equipment to turn around without leaving

the Right-of-Way easement area. This can be accomplished by a cul-de-sac or an intersecting roadway.

Supv Hallstrom seconded the motion. Supv Latour abstained from voting. Motion carried.

The Board approved the following bills as presented:

Check #	Date	Payee	Amount
6368	12/2/15	Norgren Tree Service	2,460.00
6367	12/2/15	Wright Hennepin Electric	282.03
6366	12/2/15	Earl F. Andersen, Inc.	168.00
6365	12/2/15	Meeker Cooperative Light & Power Assoc	33.00
6364	12/2/15	Windstream	47.59
6363	12/2/15	City of South Haven	22,109.00
6362	12/2/15	WSB & Associates	859.00
6361	12/2/15	Wright County Highway Dept.	10,146.19
6360	12/2/15	Minn Assn of Townships Agency	376.00
6359	12/2/15	City of Annandale	16,000.00
6358	12/2/15	Annandale Food Shelf	700.00
6357	12/2/15	Waste Management	2,534.54
6356	12/2/15	Annandale Advocate	44.16
6369	12/2/15	Carmen M. Merrill	752.80
SOMPER000353626	12/2/15	Public Employees Retirement Association	124.60
6355	12/2/15	Hendricks Sand & Gravel	17,535.00
6370	12/2/15	Timothy A. Hable	97.49
6371	12/2/15	Phyllis Latour	83.11
Total			74,352.51

The meeting was adjourned at 8:43 p.m.